

SCRUTINY COMMITTEE

Thursday, 23rd November, 2023
6.30 pm





SCRUTINY COMMITTEE

ROOMS 2 & 3, BURNLEY TOWN HALL

Thursday, 23rd November, 2023 at 6.30 pm

This agenda gives notice of items to be considered in private as required by Regulations (4) and (5) of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012.

Members are reminded that if they have detailed questions on individual reports, they are advised to contact the report authors in advance of the meeting.

Members of the public may ask a question, make a statement, or present a petition relating to any agenda item or any matter falling within the remit of the committee.

Notice in writing of the subject matter must be given to the Head of Legal & Democracy by 5.00pm on the day before the meeting. . Forms can be obtained for this purpose from the reception desk at Burnley Town Hall, Manchester Road or at the Contact Centre, Parker Lane, Burnley or from the web at: [Request to Speak](#) . You can also register to speak via the online agenda. Requests will be dealt with in the order in which they are received.

AGENDA

1) Apologies

To receive any apologies for absence.

2) Minutes

To approve as a correct record the minutes of the previous meeting.

5 - 10

3) Additional Items of Business

To determine whether there are any additional items of business which, by reason of special circumstances, the Chair decides should be considered at the meeting as a matter of urgency.

4) Declarations of Interest

To receive any declarations of interest from Members relating to any item on the agenda, in accordance with the provisions of the Code of Conduct and/or indicate if S106 of the Local Government Finance Act 1992 applies to them.

5) Exclusion of the Public

To determine during which items, if any, the public are to be excluded from the meeting.

6) Public Question Time

To consider questions, statements or petitions from Members of the Public.

PUBLIC ITEMS

7) Notice of Key Decisions and Private Meetings

11 - 18

To consider the list of future Key Decisions.

8) Q2 Performance Report 2023/24

19 - 24

To note the Quarter 2 Performance Report 23/24.

9) Burnley Leisure Trust Annual Report

To receive a presentation on Burnley Leisure Trust Annual Trust.

10) The culture document: Our People, Our Culture - A Cultural Reimagining of Burnley 2023-2027

To receive a presentation on the Cultural Framework.

11) Scrutiny Review Groups

To receive an update on the work of any active Scrutiny Review Groups.

12) Work Programme 2023/24

25 - 28

To consider any amendments to the Work Programme for 2023/24.

PRIVATE ITEMS

MEMBERSHIP OF COMMITTEE

Councillor Gail Barton (Chair)
Councillor Bill Horrocks (Vice-Chair)
Councillor Howard Baker
Councillor Gordon Birtwistle
Councillor Helen Bridges
Councillor Charlie Briggs
Councillor Margaret Brindle
Councillor Joanne Broughton
Councillor Nussrat Kazmi

Councillor Syeda Kazmi
Councillor Jack Launer
Councillor Margaret Lishman
Councillor Jamie McGowan
Councillor Paul Reynolds
Councillor Christine Sollis
Councillor Don Whitaker
Councillor Fiona Wild

PUBLISHED

Wednesday, 15 November 2023

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SCRUTINY COMMITTEE

BURNLEY TOWN HALL

Thursday, 19th October, 2023 at 6.30 pm

PRESENT

MEMBERS

Councillors G Barton (Chair), B Horrocks (Vice-Chair), H Baker, G Birtwistle, H Bridges, C Briggs, M Brindle, J Broughton, J Launer, M Lishman, J McGowan, C Sollis, D Whitaker and F Wild

OFFICERS

Rob Dobson	– Chief Operating Officer
Paul Gatrell	– Head of Housing & Development Control
Kate Ingram	– Director of Economy and Development
Richard Brown	– Community Safety Officer
Carol Eddleston	– Democracy Officer

Also in attendance

Councillor John Harbour – Executive Member for Housing & Leisure

176. Apologies

Apologies for absence were received on behalf of Councillor Reynolds.

177. Minutes

The minutes of the meeting held on 14th September 2023 were approved as a correct record and signed by the Chair.

178. Additional Items of Business

There were no additional items of business to be considered.

179. Declarations of Interest

There were no declarations of interest in any of the items on the agenda.

180. Exclusion of the Public

Exclusion of the press and public was as set out in the agenda.

181. Public Question Time

No questions, statements or petitions had been received from members of the public.

182. Notice of Key Decisions and Private Meetings

Members were asked to note the Notice of Key Decisions and Private Meetings (NKDPM) published on 22nd September 2023, with the exception that it was now planned that the 'Social Care Projects using the Disabled Facilities Grant allocation from the Better Care Fund' would be taken to the Executive meeting on 29th November 2023 and the 'Strategic Risk Register' would be taken to the Executive meeting on 17th January 2024.

Members noted that the Key Decision threshold had been increased from over £100,000 to over £125,000 at Full Council on 27th September 2023.

RESOLVED: That the NKDPM of 22nd September 2023 and the updates be noted.

183. Gating Public Space Protection Order

A report was submitted which recommended that the Executive grant authority to extend the Public Space Protection Order (PSPO) to manage all current and future applicable alleygate schemes in the Borough for a further three years.

As the gating programme approached its twentieth year, gating remained popular amongst both existing and prospective scheme holders. The current consideration list stood at over 80 applications from across the Borough and new applications were received each year.

There were currently 178 alleygate schemes in Burnley which had been established under differing forms of legislation. While there were 133 schemes managed under the PSPO, 45 were classed as 'old style' and were put in place using highway closure orders. These schemes did not come under the gating PSPO.

In 2019, following work conducted by a pan-Lancashire officer group looking at best practice in managing the legal aspect of gating under PSPO legislation, there was a consensus across districts that a single order to streamline the gating project was the way forward.

Members asked a number of questions to which responses were provided as follows:

Alleygating sites were based on crime and disorder data over a three year rolling period.

The Community Safety Officer would check and confirm whether a specific site was currently on the consideration list.

Council officers would be happy to provide appropriate assistance to residents in applying for a site to be added to the consideration list if they had not already applied.

Residents were expected to secure neighbour/local support for a site to be added prior to submitting an application, so as to avoid the potential scenario of significant objections being received from other residents during the consultation process.

Applications for alleygating on unadopted roads would be considered but alleygating would not help to get a road adopted or upgraded.

Alleygates in effect obstructed the highway and only local authorities, via a PSPO Gating Order, had the power to cause such an obstruction. Consequently, residents who would like to have gates installed privately, because of, or despite, a lack of supporting crime and disorder data, could not legally do so.

Some of the now defunct Ward Opportunity Fund (WOF) had been used by local Councillors in the past to fund alleygates and, although it had been a discretionary fund, it had still been issued by the local authority.

The Council veered away from the use of privately sourced funding for schemes of this nature due to the complexities of ownership and maintenance.

Comprehensive information about alleygating, including eligibility and the application process, was available at [Alley gating - burnley.gov.uk](http://Alley_gating_-_burnley.gov.uk) and assistance was also available over the telephone from Customer Service Advisors.

RESOLVED, that the report be noted and the Community Safety Officer be thanked for responding to members' questions.

184. Asset & Development Management Services - Charter Walk

A report was submitted which recommended that the Executive authorise the advertising of the tender for asset and development management services at Charter Walk, Burnley.

An Asset Management Agreement with a commercial asset management company was an essential part of the effective management of a shopping centre. As the current agreement was due to expire on 21st March 2024, a new Asset Management Agreement was required from 22nd March 2024.

A professional, experienced asset and development management services company was required to provide the Council with advice on how best to manage the strategic direction and maximise the performance of Charter Walk, including dealing with leases and letting vacant properties.

Members asked a number of questions, to which responses were provided as follows:

Occupancy rates were on target and were measured in two ways: square footage and rental income.

The Council was 'breaking even' and income was ringfenced for any future redevelopment.

Various options were already under consideration for the office block above Boots the Chemist on St James's Street. The new Asset and Development Management company would be expected to advise on this as part of the longer term strategy for Charter Walk.

Rising inflation and other cost/price increases had been factored into the budget for the new Asset and Development Management Services.

Tenderers would be asked to include proposals in their tender submissions for how they would expect to be paid such as, for example, based on the size of development or as a percentage of income generated.

RESOLVED, THAT the report be noted and the Director of Economy and Development be thanked for responding to members' questions.

185. Scrutiny Review Groups

The Chair reported that the Climate Change Review Group would report back to the committee once it had concluded its current work in the New Year.

RESOLVED, THAT the verbal report be noted.

186. Feedback - Queensgate Review Group

The Head of Housing and Development Control provided a verbal update on the Queensgate Review Group.

He explained that the work had started with a Task and Finish Group approach, with Councillor Birtwistle and former Councillor Royle, himself and a representative from Streetscene meeting with two resident representatives from the Burnley Lane Residents Group.

The residents had highlighted the concerns that were being expressed by residents of Queensgate and a number of actions were taken promptly as a result:

Rubbish and littering – The area was added to Kingdom's list of areas to patrol in order to catch and deter litter offenders. The Council's Enforcement/Education Officer had targeted a small number of properties where black bags were being left out in the street.

Anti-social behaviour (ASB) – the Police were asked to add the area to their patrol schedule but the group agreed that if gangs of young men and women congregating represented lawful behaviour and no offence or ASB was taking place, there was little that could be done. Residents were encouraged to report specific incidents of concern to ensure that the police had a formal record of them.

Empty properties – concern was expressed about a number of empty properties in the area. These had been reported to the Council's Empty Homes Team for review and action, and three were now being dealt with as part of the Empty Homes Programme.

The Head of Housing and Development Control said he was aware that there were still some ongoing concerns and work was ongoing with the Police, Calico and others in relation to ASB and crime.

As a member of the review group, Councillor Birtwistle made the following observations:

The review had started due to concerns about the deteriorating quality of housing in that part of Burnley and the increase in ASB, including youths driving cars at high speed and drug activity. Crime levels were high and residents felt that they had nowhere to turn to. He had visited the area on a couple of occasions with the Leader.

The situation was no better than it was. Briercliffe Road and Colne Road would benefit from speed cameras but he understood that funding had been allocated elsewhere in the county. The number of properties in a poor condition was increasing and that in itself bred a lack of respect. He commended the Head of Housing and Development Control for all of the work that he and other officers were doing but said that the area desperately needed significant investment. He acknowledged that there were a number of landlords who were keeping rents below market value in order to help their tenants during difficult times but also acknowledged that there were a lot of landlords that were not known to the Council.

Other members of the committee made a number of observations as follows:

The Council was doing an awful lot of work and, under the Selective Licensing scheme, landlords could get interest free loans to carry out improvements.

In relation to ASB and speeding, the Council could take preventative and reactive actions but not solve the issue.

Local Councillors should be a central port of call for their residents and it was disgraceful that residents had felt the need to come to Full Council for a third time.

The issues experienced in Queensgate were shared in areas across the country and the challenge was to secure sufficient levels of funding from the government.

Ward Councillors' relationships with their local Police Community Support Officers (PCSOs) were very important and it would be helpful if Councillors could be invited to their local PACT meetings.

Councillors needed to take their responsibilities seriously and work with other Councillors for the benefit of their residents.

None of the Queensgate members were in attendance this evening so it was not appropriate to comment on their relationship with their local residents.

Local Housing Allowance Rates meant that the most vulnerable people were being priced out of accommodation.

As Executive Member for Housing and Leisure, Councillor Harbour made a number of observations as follows:

The problem in Burnley was not unique to Queensgate. Many millions of pounds' worth of funding for the regeneration of the town had been cut in the last 13 years. The government needed to recognise the issues that the borough faced.

The Head of Housing and Development Control confirmed that there were challenges in a number of areas but the Queensgate Review Group had been set up because the area had been raised at Scrutiny Committee. There was a particular focus on Queensgate again now because local residents had attended Full Council in September to speak about their local area.

The Chief Operating Officer made a number of comments as follows:

Officers had a further programme of hotspot work in the area and there was work ongoing to address the longer term challenges in the area including youth work and speeding.

The Council was disappointed not to have secured any fixed speed cameras on Colne Road but it was hoped that we would be in a position to secure a Speed Indicator Device (SPIDs) at either end of Colne Road in the hope of building up some data that would evidence the need for Colne Road to be moved higher up the priority list for fixed cameras.

RESOLVED, that the verbal report and observations thereon be noted.

187. Work Programme 2023/24

The Committee received the updated work programme for 2023/24 and discussed at some length two additional items proposed by Councillor Baker, as outlined on the agenda.

Members noted that the Work Programme was subject to change with items being moved to meetings later in the municipal year. Members accepted that this was often because reports were deemed to be 'not yet ready' but felt it would be helpful to have more of an explanation of why items were moved.

RESOLVED, THAT the updated work programme for be noted, subject to the additions below:

Work Programme 2023/24

23rd November 2023 – Charter Walk one year post purchase – Interim Report – Projected, planned purchase costs versus actual operating income and expenditure as at 30th September 2023.

Work Programme 2024/25

5th June 2024 - Charter Walk one year post purchase – Final report - Planned purchase costs versus actual operating income and expenditure for the first year.

5th June 2024 – Pioneer Place six months post purchase – Projected, planned costs versus actual and the planned projected costs for income and expenditure in the first year. To include also an updated projection for expenditure and income from the Manchester Road site.

NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

Tuesday, 31st October, 2023





NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

Tuesday, 31st October, 2023

AGENDA

1) *Notice of Key Decisions and Private Meetings (28 day notice)*

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BURNLEY BOROUGH COUNCIL

NOTICE OF KEY DECISIONS AND PRIVATE MEETINGS

This Notice contains:

- a) A list of Key Decisions to be taken by the Executive (unless otherwise stated) from November 2023, published on 31st October 2023. Due to circumstances, these decisions could also be taken by Officers using urgency powers or delegated authority.
- b) Details of dates of meetings of the Executive during the same period at which decisions may be taken in private or partly in private.

A Key Decision is an Executive decision that is likely:

- (i) to result in the local authority incurring expenditure which is, or the making of savings which are significant, having regard to the local authority's budget for the service or function to which a decision relates. The Council has said that Capital or Revenue spending over £125,000 will be a Key Decision; or
- (ii) to be significant in terms of its effects on communities living or working in an area comprising two or more wards in the Borough;

A private meeting is a meeting or part of a meeting of the Executive during which the public must be excluded whenever:

- a) it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the public were present during that item, confidential information would be disclosed to them in breach of the obligation of confidence;
- b) the Executive passes a resolution to exclude the public during that item where it is likely, in view of the nature of the item of business, that if members of the public were present during that item, exempt information would be disclosed to them; or
- c) a lawful power is used to exclude a member or members of the public in order to maintain orderly conduct or prevent misbehaviour at a meeting.

Matter for decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report – Please give reasons	List of documents to be submitted, including any background papers	Contact person & Executive Portfolio
Empty Homes Programme	To approve various CPOs of empty properties	Yes	November 2023	Public	Report Setting out key issues	Clare Jackson Private Sector Housing Manager Executive Member for Housing and Leisure
Social Care Projects using the Disabled Facilities Grant allocation from the Better Care Fund	To approve several social care projects funded through the Better Care Fund.	Yes	January 2024	Public	Report setting out key issues	Clare Jackson Private Sector Housing Manager Executive Member Housing and Leisure
Waste & Cleansing Contract	To approve future options and delivery post 2025	Yes	November 2023	Private	Report setting out key issues	Joanne Swift Head of Streetscene Executive Member for Community, Health and Environmental Services

Matter for decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report – Please give reasons	List of documents to be submitted, including any background papers	Contact person & Executive Portfolio
Fees & Charges 2024/25	To approve the Fees and Charges for 2024/25	No (Full Council Budget & Policy Framework decision)	November 2023	Public	Report setting out the key issues	Howard Hamilton-Smith Director of Resources Executive Member for Resources and Performance Management
Revenue Monitoring Report 2023/24 - Qtr 2	To approve the Revenue Monitoring Report 2023/24 for Qtr 2	No (Full Council Budget & Policy Framework decision)	November 2023	Public	Report setting out the key issues	Howard Hamilton-Smith Director of Resources Executive Member for Resources and Performance Management
Capital Monitoring Report 2023/24 - Qtr 2	To approve the Capital Monitoring Report 2023/24 for Qtr 2	No (Full Council Budget & Policy Framework decision)	November 2023	Public	Report setting out the key issues	Howard Hamilton-Smith Director of Resources Executive Member for Resources and Performance Management

Matter for decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report – Please give reasons	List of documents to be submitted, including any background papers	Contact person & Executive Portfolio
Treasury Management Mid-Year Report 2023/24	To report on Treasury Management activity for 2023/24	No (Full Council Budget & Policy Framework decision)	November 2023	Public	Report setting out the key issues	Howard Hamilton-Smith Director of Resources Executive Member for Resources and Performance Management
Strategic Risk Register	To approve the Strategic Risk Register	Yes	January 2024	Public	Report setting out the key issues	Howard Hamilton-Smith Director of Resources Executive Member for Resources and Performance Management
Food Safety Delivery Plan 2024	To consider a report on the delivery plan	No (Full Council Budget & Policy Framework decision)	January 2024	Public	Report setting out key issues	Joanne Swift Head of Streetscene Executive Member for Community, Health and Environmental Services

Matter for decision	Purpose	Key Decision – Yes or No	Anticipated date of decision	Public or Private report – Please give reasons	List of documents to be submitted, including any background papers	Contact person & Executive Portfolio
Health & Safety Delivery Plan 2024	To consider a report on the delivery plan	No (Full Council Budget & Policy Framework decision)	January 2024	Public	Report setting out key issues	Joanne Swift Head of Streetscene Executive Member for Community, Health and Environmental Services
Outdoor Town Active Burnley Partnership Action Plan	To consider a report on the Action Plan	Yes	January 2024	Public	Report setting out key issues	Simon Goff Head of Green Spaces & Amenities Executive Member for Housing & Leisure
Cultural Strategy	To consider a report on a Cultural Strategy	Yes	January 2024	Public	Report setting out key issues	Simon Goff Head of Green Spaces & Amenities Executive Member for Housing & Leisure

Meetings of the Executive will be held on the following dates: 29th November 2023, 17th January and 12th February 2024. Meetings normally start at 6.30pm but times can change so please check the council website nearer the date of the meeting. All meetings are usually held at the Town Hall.

This Notice will be further updated in the form of the agenda by the following date: 21st November 2023. A further Notice will be given 5 clear days before each meeting listed above if the meeting or part of the meeting is to be held in private.

If you wish to make any representations about why any meeting or part of a meeting proposed to be held in private should be open to the public please send them to: Catherine Waudby, Head of Legal and Democratic Services, Town Hall, Manchester Road, Burnley BB11 9SA.

E-mail: cwaldby@burnley.gov.uk

Published: on 31st October 2023

REPORT TO SCRUTINY COMMITTEE



DATE	November 23 2023
PORTFOLIO	Resources and Performance Management
REPORT AUTHOR	Vicky White
TEL NO	01282 477124
EMAIL	vwhite@burnley.gov.uk

Q2 performance report 2023-24

PURPOSE

1. To inform Scrutiny Committee of the Q2 performance results.

RECOMMENDATION

2. That members note this report.

REASONS FOR RECOMMENDATION

3. To help inform scrutiny of organisational performance.

SUMMARY OF KEY POINTS

4. Sections 5 and 6 of this report provide highlights from unit scorecards.

The report does not comment on finance measures, as these are reported separately in budget monitoring reports.

Where comparison with other authorities is available for the indicators, this is also reported.

5. On target indicators

- Liberata: average number of days to process benefits new claims and change of circumstances.
 - Against a target of 9 days, the Q2 result was 1.92 days which is lower than the same period last year.
 - The latest available data for comparison with other areas is from Q4 22/23 (this measures housing benefit processing only) and shows that Burnley's housing benefit processing time overall was 2 days. The district average in the North West is 3 days.
 -
- Liberata: telephone calls answered within target time. (Chart 3)
 - 87% of calls answered within time. The target is 80%. The caller abandonment rate is also within target at 1%.
- Streetscene: successful prosecutions
 - 44 prosecutions for environmental offences yards were taken to court this quarter and all were successfully prosecuted. 29 of these were in relation to failure to pay a penalty notice and 15 related to dirty back yards.
- Housing and Development: percentage of planning applications processed within target time.(Chart 2)
 - Major: on target, with 100% processed in time, against a target of 80%
 - Minor: on target, with 91% processed in time, against a target of 85%.
 - Other: on target, with 100% processed in time, against a target of 90%.
 - The latest available data for comparison with other areas is from Q4 22/23 and shows that Burnley's performance for all application types was at or above the North West district average.

6 Off target indicators

- Streetscene: missed bins (Chart 1)
 - At 79 per the 100,000 collections the target of 75 per 100K collections was narrowly missed. However, performance has greatly improved with the figure in the quarter being the lowest since Q3 2020/21.
 - Streetscene are continuing to work with Urbaser to achieve the target.
- Corporate: average number of days per employee lost to sickness absence.
 - On average, employees took 1.6 days during Q2, which is an increase on the last quarter and the same period last year. However monitoring of Managing Attendance policy shows that processes are being followed by managers.

7 Trends

Interpreting performance based on a comparison between the previous result and latest result may prompt unnecessary “firefighting.” The trend assessment in the scorecards is based on three or more data points that have the same direction of travel. So even where three or more data points are available, the scorecard may state “No trend” because there is no pattern in the direction of travel.

A selection of trend data relevant to the highlights above is contained in appendix 1 of this report.

FINANCIAL IMPLICATIONS AND BUDGET PROVISION

8. None.

POLICY IMPLICATIONS

9. As set out in the report.

DETAILS OF CONSULTATION

10. Heads of Service

Appendix 1- trends

Chart 1

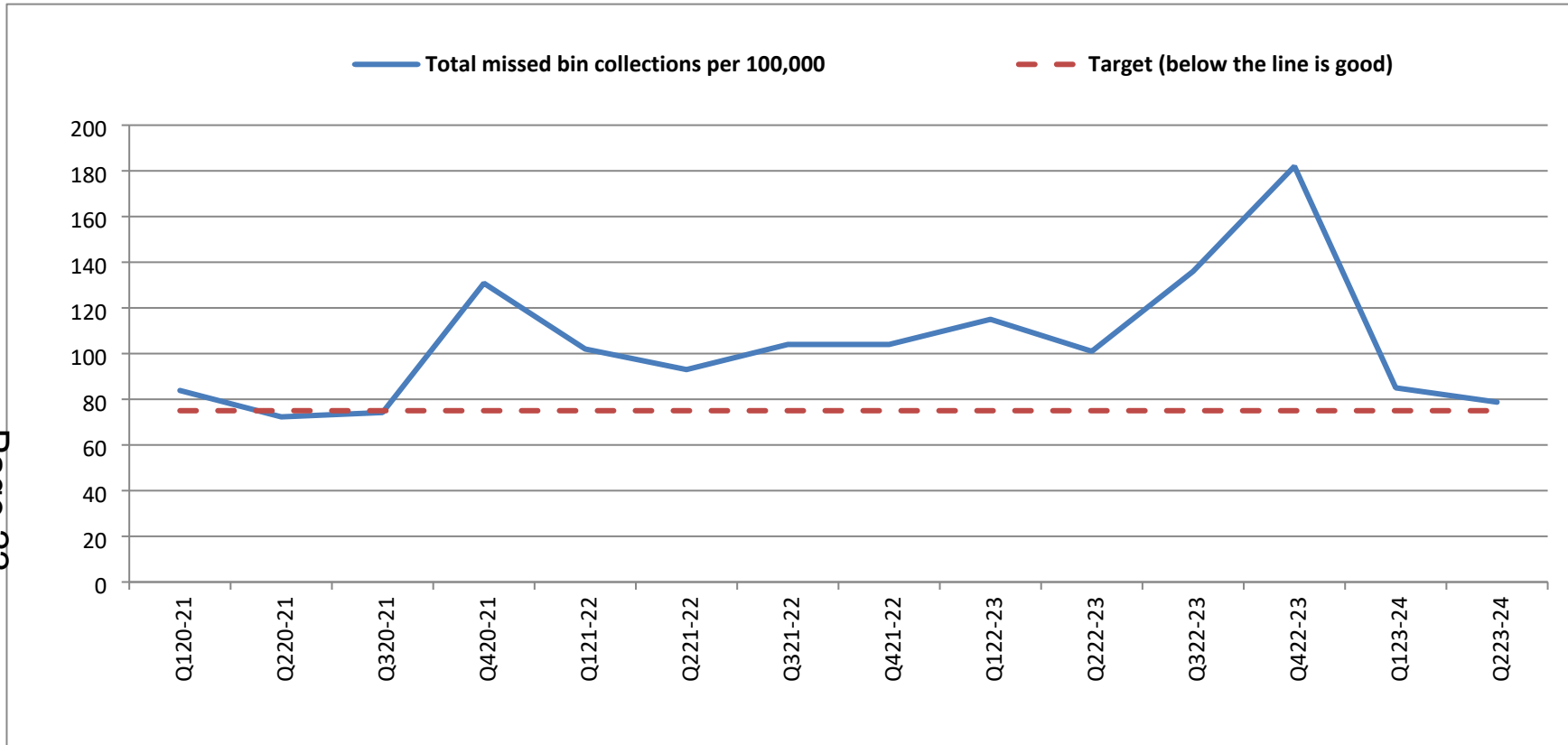
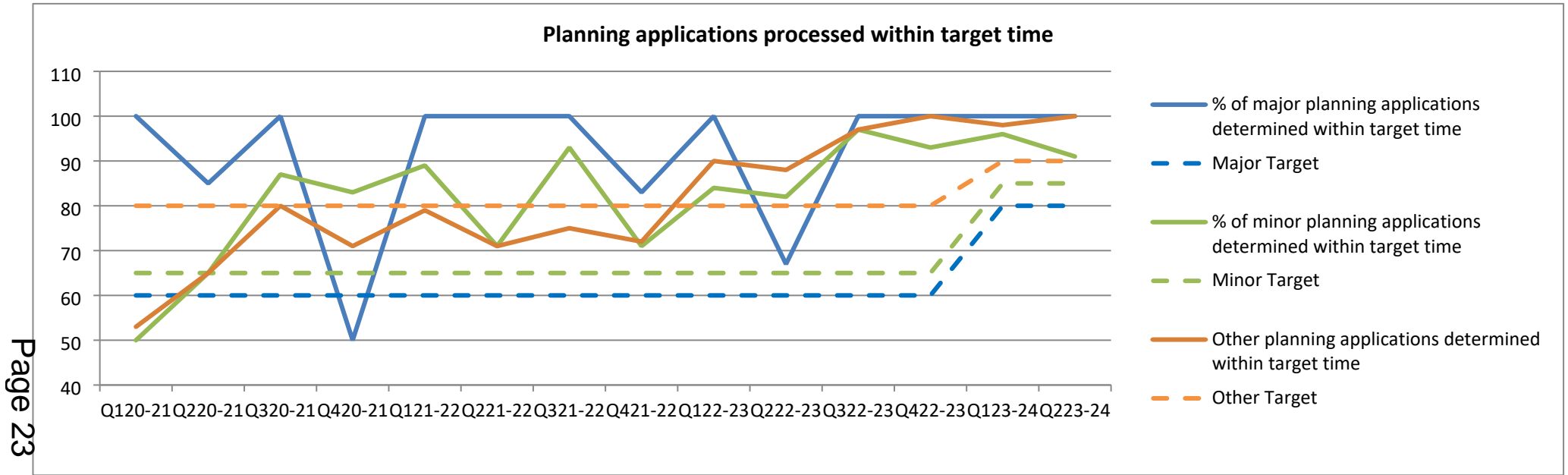
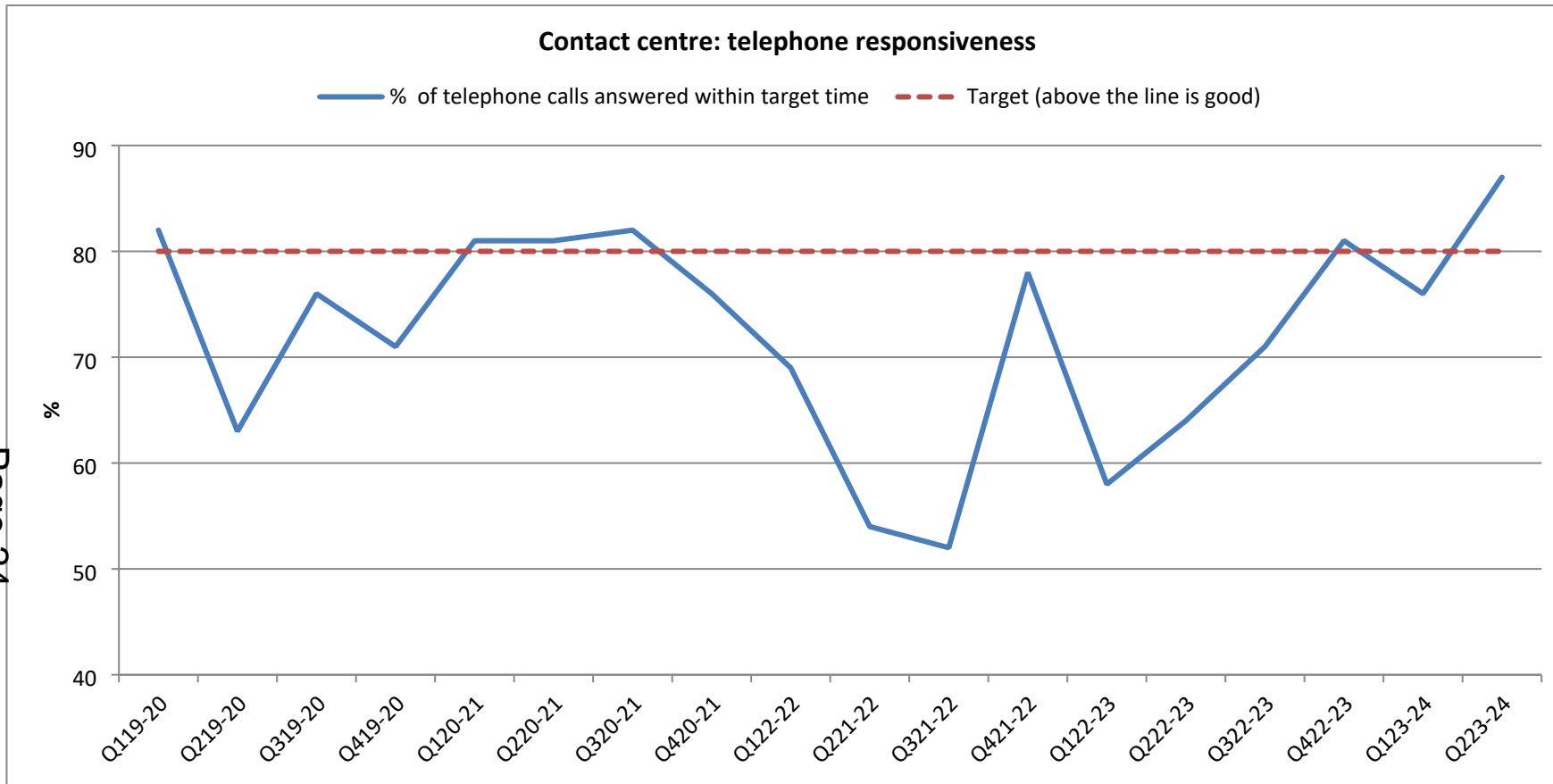


Chart 2



* The targets have been increased for 2023/24

Chart 3



Scrutiny Work Programme 2023-24 as at 6th September 2023

<p>Thursday 1st June 2023</p>	<p><u>Regular / Standing Items</u> Scrutiny Procedure Rules Notice of Key Decisions and Private Meetings Review Groups Update from 2022/23/ Review Group Proposals 2023/24 Work Programme 2023-2024</p> <p><u>Exec Reports</u></p>
<p>Wednesday 5th July 2023</p>	<p><u>Regular / Standing Items</u> Notice of Key Decisions and Private Meetings Work Programme/Review Group Proposals Planning Authority Monitoring Report 21/22 Q4 and Year End 23/24 Performance Report (Moved to August)</p> <p><u>Policy Framework Items</u> 2022/23 Final Revenue Outturn Position 2022/23 Final Capital Outturn Position Annual Treasury Management Review of 2022/23 Activity</p> <p><u>Exec Reports</u> Statutory Review of the Local Plan and Revision of the Local Development Scheme Climate Change Strategy Update Allotment Review 2023 Burnley Playing Pitch & Outdoor Sports Strategy (deferred to August Exec)</p>
<p>Thursday 10th August 2023</p>	<p><u>Regular / Standing Items</u> Notice of Key Decisions and Private Meetings Review Groups Work Programme Q4 and Year End 22/23 Performance Report (Deferred from July) Lancashire Police - presentation on the new Target Operating Model</p> <p><u>Exec Reports</u> Burnley Playing Pitch & Outdoor Sports Strategy (deferred from July) Acquisition of Temporary Accommodation (deferred from July) Fitness Equipment Replacement – Use of Framework Agreement Nicholas Street Re-development</p>
<p>Thursday 14th September 2023</p>	<p><u>Regular / Standing Items</u> Notice of Key Decisions and Private Meetings Liberata Contract Director Presentation Review Groups Work Programme</p> <p><u>Policy Framework Items</u></p>

	<p>Revenue Monitoring 2023/24 Quarter 1 Capital Monitoring 2023/24 Quarter 1 Revenue Budgets 2024-27- Latest Position and Savings Proposals 23/24 Treasury Management Q1</p> <p><u>Exec Reports</u> Cultural Strategy (moved to January 2024) Outdoor Town Active Burnley Partnership Action Plan (Deferred from August and moved to January 2024) Article 4 Direction: Houses in Multiple Occupation (HMOs) Building control IT Procurement Council Tax Support Consultation</p>
Thursday 19 th October 2023	<p><u>Regular / Standing Items</u> Notice of Key Decisions and Private Meetings Review Groups Feedback – Queensgate Review Group Work Programme Burnley Leisure Trust Annual Report – Moved to November 23/January 24</p> <p><u>Exec Reports</u> Alley Gating PSPO Asset & Development Management Services - Charter Walk</p>
Thursday 23 rd November 2023	<p><u>Regular / Standing Items</u> Notice of Key Decisions and Private Meetings Half Year performance report 2023-24 Review Groups Work Programme Burnley Leisure Trust Annual Report – Moved from October 23</p> <p><u>Policy Framework items</u> Revenue Budget Monitoring Q2 2023/24 - Deferred Capital Budget Monitoring - Q2 2023/24 - Deferred Fees & Charges -From Jan 2024 - Deferred Treasury Management Mid-year update 2023/24 - Deferred</p> <p><u>Exec Reports</u> Food Delivery Programme (Annual Update) – Moved to January 24 Health and Safety Delivery Programme (Annual Update) – Moved to January 24 The culture document: Our People, Our Culture – A Cultural Reimagining of Burnley 2023-2027 (moved from January 2024)</p>
Thursday 11 th January 2024	<p><u>Regular / Standing Items</u> Notice of Key Decisions and Private Meetings Review Groups Work Programme Community Safety Annual Report Charter Walk Interim Report</p>

	<p><u>Exec Reports</u> The culture document: Our People, Our Culture – A Cultural Reimagining of Burnley 2023-2027 (moved to November 2023) Outdoor Town 10 year vision (moved to January 24) Food Delivery Programme (Annual Update) – Moved from November 23 Health and Safety Delivery Programme (Annual Update) – Moved from November 23</p> <p><u>Policy Framework items</u> Pay Policy Statement</p>
<p>Thursday 8th February 2024 Budget Scrutiny</p>	<p><u>Regular / Standing Items</u> Notice of Key Decisions and Private Meetings Review Groups Work Programme</p> <p><u>Policy Framework items</u> Revenue Budget Monitoring Q3 2023-24 Capital Budget Monitoring - Q3 2023-24 Medium Term Financial Strategy Revenue Budget 2024-5 Capital Budget 2024-25 and Cap Investment Prog 2024/25 Treasury Management & Prudential Borrowing. Strategic Plan</p> <p><u>Exec Reports</u> Outdoor Town 10 year vision (moved from January 24)</p>
<p>Wednesday 6th March 2024</p>	<p>Notice of Key Decisions and Private Meetings Review Groups Work Programme Charter Walk Report Pioneer Place Report</p> <p><u>Exec Reports</u></p>

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